

## **IKA Suggested Patient Notice:**

### **RESUMING COMPREHENSIVE EYE CARE SERVICES**



# **International Keratoconus Academy**

**Of Eye Care Professionals**

Dear Patients:

We hope this notice finds you healthy and well. Our practice is preparing to welcome you back beginning (DATE) for your eye health and vision needs. On that day we will be resuming comprehensive eye care services for our family of patients based upon recommendations from our professional organizations, the United States Centers for Disease Control and Prevention (CDC) and directives from our state and local governments.

Your doctors and staff of (PRACTICE NAME) will continue to provide you with the state of the art in advanced eye care services that you are accustomed to. What will be different as part of our “new normal” will be policies, procedures and safeguards that all are intended to ensure the health and wellbeing of our patients, doctors and staff.

We have implemented multiple steps that will help us to achieve this goal, including:

- Schedules will be modified in order to limit the number of persons in the office at any one point in time.
- We will continue to make “Telehealth” virtual visits available to our patients when appropriate.
- Patient arrival check in call when they arrive at our practice from their cars. Our staff will then call back or text when we are ready to bring you directly

to your examination area. You will be personally greeted by a staff member at our entry door.

- Patients should come alone to their appointments or have others remain in the car. Exceptions are made for minors and those in need of support.
- All doctors and staff will have surgical or N95 masks during all patient interactions. We ask that patients come to their appointments with masks or appropriate facial coverings as well. If you don't have such, we will supply you with a disposable mask. If you do not wear a mask in the office, you will be asked to reschedule your appointment.
- Extensive disinfection procedures are used in all areas of our practice throughout the day and of course following each patient interaction.
- We will make every element of the patient experience both effective, efficient and as safe as possible as we all have the same goal: to provide you with excellence in eye care in the safest way possible.

Please contact our office to schedule your eye care services at (PHONE #) or contact us via our website at [www.....com](http://www.....com) . We also welcome your family members, friends and co-workers who are in need to eye and vision care. We thank you for your referrals!

We look forward to welcoming you back to our practice.

Sincerely,

**IKA Executive Board:**

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